

## Wahconah Building Meeting Minutes

October 28, 2008

Meeting called to order by Jim Huebner at 7:20

Present: Jim Huebner (chair), Susan Carroll-Lombardi, Jim Chivers, Billie Henderson, George Desmarais. Donna Harlan, Bill Goddard and Jim Conro

Motion made by member Huebner and seconded by member Desmarais

- To approve the minutes of the October 7, 2008 meeting.

Motion passed unanimously.

### Funding

- Jim Huebner reported that he had spoken with Ken Walto about the special legislation that is being put forward by the town of Dalton to correct the technical issue in the Dalton election.
- Language for the legislation has been approved by both the CBRSD bond counsel and the counsel for the town of Dalton. The town clerk and Mr. Walto were further preparing a letter to accompany the legislation.
- The legislation will need to be signed by both Denis Guyer and Ben Downing, our state representatives, before being sent to the governor.
- The legislation and letter are ready for these signatures.
- CBRSD and the town of Dalton have now both filed special legislation to address the problem.

### Science Lab

- Prior to the regular building meeting the science lab subcommittee met with the architect for the science lab project, Steve Barry, from Barry Architects.
- **Action item:** Jim Huebner will organize a meeting between: Wendy Brown & Steve Barry, architects; Kay Klem, SABIC; Shawn Therrian, science department head; Paul Schroeder, science lab general contractor; Mike Daniels, Wahconah head custodian and Jim Chivers, science lab sub-committee chair.
- Kay Klem will show Steve Barry and Wendy Brown the lab cabinets and eye wash stations that SABIC plans to donate to the Wahconah science lab.
- Barry Architects needs 1)the "cut sheets" for all of the new equipment being purchased for the Science Lab, 2) any important dates that we can give them at this time to help them produce a timeline and 3)to examine the existing utility connections under all the existing science lab work stations.

## **Auditorium Electrical Repairs**

- Jim Conro reported that the electrician said that as soon as he receives the necessary parts and equipment that he could begin the repairs. Mr. Conro plans to work with him to find the least disruptive time for the students to make the repairs.

## **Owner's Project Manager and Architect - Requests for Service**

- Susan Carroll-Lombardi will continue to follow up with the CBRSD attorney to have a legal review done of the district's standard terms and conditions and the general contract information.
- George Desmarais continues to wait for a "boiler plate" contract from MSBA (Massachusetts School Building Authority). He put in a request for this information some time ago.

## **Project Tracking**

- George Desmarais reported that he would really like to develop his project tracking program further to coordinate with Marge Foster, CBRSD business manager, so accurate building committee records can be kept of when invoices are received and paid, etc.

## **Communications**

- The building committee wishes to report the following at the 7 Town Advisory Meeting, October 30.
- The new furniture is now being used at Wahconah.
- An architect has been hired to create drawings and specifications for the science lab renovations, and science lab supplies have been purchased and are currently in use.
- We are grateful to SABIC for the huge amount of time and effort that they have already contributed to renovating the science lab. They have tentatively set their work day for sometime over February vacation.
- An electrician has been hired to do several electrical repairs in the auditorium.

Motion made by member Carroll-Lombardi and seconded by member Huebner

- To adjourn the meeting at 8:05 PM

Motion passed unanimously.

Meeting Adjourned

Next Meeting – November 18, 7:00 PM – Wahconah Library