

Wahconah Building Meeting Minutes

February 3, 2009

Meeting called to order by Jim Huebner at 7:00

Present: Jim Huebner (chair), John Bantjes, Susan Carroll-Lombardi, Billie Henderson, Jim Chivers, Rita Furlong, Bill Goddard, Marge Foster, Donna Harlan and Jim Drawe. Shawn Therrian and Rick White were also in attendance.

Motion made by member Furlong and seconded by member Harlan

- To approve the minutes of the January 6, meeting.

Motion passed.

Motion made by member Huebner and seconded by member Goddard

- To approve the minutes of the January 13, meeting.

Motion passed with two abstentions. (Carroll-Lombardi, Bantjes)

Funding

- Marge Foster, CBRSD Business Manager, reported that there had been 3 bids for the bond, with the best being TD-Banknorth at 2.68% on the BAN (Bond Anticipation Note).

High Speed Data Link

- Rick White, CBRSD Technology Coordinator, was there to update the committee on this project. He reported that he had not ordered the equipment that the committee approved in the fall, not to exceed \$1,500.
- **Action item:** Rick White will get new quotes for the approved equipment for the high speed data link and report back to the committee.

Science Lab

- Jim Huebner reported that there are weekly construction meetings, Thursdays at 3:30 in the lab, with the architects, general contractor and others. Jim Chivers and Billie Henderson have been attending these meetings from the committee.
- The SABIC work day is scheduled for February 20, the Friday of the February break, and no delays are anticipated at this time. The volunteers from SABIC will paint all of the science classrooms and install the final components to the science lab.
- Jim Huebner circulated a copy of the architects' specifications for the science lab.
- Donna Harlan had a letter stating that the school committee had approved the awarding of the science lab project bid to Salco Construction.

Motion made by member Huebner and seconded by member Drawe

- To pay the initial invoice from Salco Construction of \$19,817.

There was discussion as to whether the building committee is required to sign warrants in addition to the School Committee.

Action item: Marge Foster will see that warrants previously signed by the School Committee for Wahconah Building Projects will also be signed by the Building Committee.

Motion passed unanimously.

- Donna Harlan reported that the science lab at Wahconah has been the beneficiary of 2 grants from the Central Berkshire Fund, through the Berkshire Taconic Foundation. (\$10,000 and \$22,000)
- Shawn Therrian reported that the latest of these grants is being used to buy “in focus” projectors for all of the science classrooms.
- Shawn is planning a “grand opening” of the science lab to recognize SABIC, the Central Berkshire Fund and other volunteers who have so generously donated their time, money and efforts for this project. He has secured a corporate sponsor for the reception.
- Shawn also had a quote for \$3,400 to remove the old chemicals from the lab.
- Marge Foster reported that the Berkshire Collaborative is working on a quote for chemical removal for all of the school districts in the Collaborative, and the committee decided to wait for this quote before acting.
- Shawn also reported that the science lab needed more precise PH probes to do some of the lab work required for AP Chemistry. (\$480 – new PH probes)

Motion made by member Bantjes and seconded by member Chivers

- To approve \$480 for the purchase of new PH probes for use in the science lab at Wahconah.

Motion passed unanimously.

- Jim Huebner reported that the plumbing inspector had originally stated that the new pipes in the science lab didn't have to include acid resistant drains, since these strong chemicals are no longer used in high school science labs. However, after the architect completed his specifications, the inspector was informed that all labs should have acid resistant drains, even if the intent is never to dispose of such chemicals in the lab.
- The plumber and inspector were able to coordinate a plan so there should be no additional cost to this part of the project.

- Jim Chivers has acquired one base unit and the two adjoining units from SABIC to get to Salco Construction so that they will have a “footprint” of each finished lab station.

Motion made by member Huebner and seconded by member Chivers

- To approve \$614.40 for the purchase of the remainder of the science lab furniture and equipment from Sargent Welch quote VBQ-3007599.

Motion made by member Furlong and seconded by member Bantjes

- To amend the motion from \$614.40 to “an amount not to exceed \$650.”

Motion to amend passed unanimously.

Amended motion passed unanimously.

Project/Budget Accounting

- **Action item:** Billie Henderson will get Marge Foster all of the records of quotes and estimate work done by the Wahconah Building Needs Study Committee for her records.

Roof Repairs

- Marge Foster reported that there are 5 skylights in the Wahconah Gym that are currently leaking. One of the skylights had been repaired last year, and as a result, the School Committee had added \$20,000 for roof repairs to the list of building needs projects. She said that it will cost \$2,350 to repair each skylight.

Motion made by member Henderson and seconded by member Bantjes

- To approve an amount of \$11,750 to repair the leaking skylights in the Wahconah Gymnasium

There was discussion that all of the remaining skylights that have not been repaired should be done at the same time.

Motion made by member Furlong and seconded by member Bantjes

- To amend the motion from “of \$11,750” to “not to exceed \$24,000.”

Motion to amend passed unanimously.

Amended motion passed unanimously.

OPM and Architect/Engineer RFS

- George Desmarais had requested a complete list of projects that should be included in the RFS for the Architect/Engineer.
- After reviewing the minutes of previous meetings, it was agreed upon that the “Bus lane, parking lot, entry way project”, would be included in the RFS for the Architect/Engineer and not that of the OPM. (Owner’s Project Manager)
- The Green Wahconah Project and the Athletic Facility project will be included in the RFS for the OPM.
- All other projects with the exceptions of, the outdoor track, roof repairs, the gym floor and the hall lockers will be included in the RFS for the Architect/Engineer.
- **Action item:** Jim Huebner will ask Jim Conro about the previous estimates that he had for locker vendors as to whether or not these vendors included installation and/or demolition in their estimates.
- **Action item:** Jim Huebner will email George Desmarais the list of projects for the Architect/Engineer RFS.

OPM Advertisement

- Marge Foster reported that the RFS for the OPM would be filed at the Central Registry on February 4, 2009 and Legal Notices would be posted on February 4th & 11th. It cost \$600 to place the ad.
- The OPM subcommittee had met and finalized the OPM evaluation form and is still working on interview questions and a response score sheet for the top 3 candidates. The committee recommended half hour interviews for the OPM candidates.

New Business

- Jim Drawe had contacted Denis Guyer to request that he track the federal stimulus package in regards to how it might impact the grant that Jim applied for, on behalf of CBRSD and specifically the Wahconah Building Projects.
- Jim Huebner will give a brief report to the Seven Town Advisory Committee about the progress of the Wahconah Building Committee.

Motion made by member Bantjes and seconded by member Furlong

- To adjourn the meeting at 8:45 PM

Motion passed unanimously.

Meeting Adjourned

Next Meetings – Wahconah Building Committee –February 17, 2009– WRHS Library
7-9:00 PM